Approved Items that Count towards Delivery Allocations
v.6.28.2024

The following items are pre-approved as essential items that are acceptable for deliveries (if it adheres to other size/ weight/ packaging guidance).

Please include as many "Item Codes" as necessary to reflect what is in the delivery when scheduling orders – no need to separate Item Code by a space or comma.

Approved Item	Description/ Example	Keyword	Item Code
Food Boxes/ Bags	Pre-packaged boxes/ bags of groceries/ meal items	Food	F
Pet/ service animal food & supplies	All animal-related items	Animal	A
Prepared/ Hot Meals	Ready-to-eat prepared/ hot meals	Meal	M
Emergency preparedness supplies & PPE	Hand sanitizer, masks, cleaning supplies, COVID-19 tests, safe medication disposal pouches, thermometers, first aid kits/ supplies, non-prescription medicines, etc.	PPE	P
School supplies and school work packets/ remote learning items	Homework, backpacks, school supplies, technology/ computers/ tablets, internet access devices, etc.	Education	E
Baby/ infant supplies	Baby food, formula, diapers, car seats, etc.	Baby	B
Senior supplies	Incontinence supplies, non-prescription medical equipment, small mobility aids, etc.	Senior	S
Hygiene items/ feminine care products	Toilet paper, pads, tampons, soap, toothbrushes, etc.	Hygiene	H
Special Thanksgiving items	Turkeys/ hams/ chickens, special meals/ meal items, toys/ gifts, gift cards specifically for Thanksgiving	Thanksgiving	T
Special December Holiday items	Turkeys/ hams/ chickens, special meals/ meal items, toys/ gifts, gift cards specifically for the December Holidays	--	X
Gift cards for purchasing essential items	Not store dependent	Gift	G
Mental health kits/ items	Toys, gardening kits, adult coloring books, stress-relief items, crafting items, etc.	Kit	K
Weather appropriate clothing/ wearables	Clothing, socks, coats/ jackets, shoes, etc.	Wearables	W
Utility Household Items	Cooking supplies, utensils, bedding, blankets, towels, tools, fans, heaters, etc.	Utility	U

Instructions for Item Codes & Approved Items

When creating a new Pick-Up Site, be sure to indicate *what the primary type of item* is planning on being delivered from that Local Partner. Additionally, **as you schedule orders, be sure to accurately convey what is being delivered within each order by listing the corresponding acronyms of <u>all items being delivered</u> in Column B of your .csv template, "Order ID," followed by a unique character. For more info, refer to the** [Detailed Scheduling Instructions](#)**.** *Including item codes on each .csv file you upload to the Merchant Portal is important so we can track them for national funding commitments.*

Additional Items

If you have questions about whether an item can be approved and added to this list, ask UWW by emailing **karen.sternad@uww.unitedway.org**.

- ***Note: prescription medications are <u>not approved</u> for delivery at this time because DoorDash has a stringent compliance process for engaging in prescription delivery, and we do not fall within that compliance. Further, there are additional liability concerns that have not been addressed by our legal team associated with delivering prescriptions.***
- Items are added to this list based on 211, local United Way, and Local Partner needs! Be creative to help meet your community's needs.

Alternate Ways to Use Deliveries/ Local Examples

Other considerations for alternative ways to utilize your delivery allocations include:

- **Integration into other local United Way/211 programs.**
  - For example: early childhood education programs with enrolled Clients and/or veterans enrolled in Mission United may need food support during this time.
  - Consider fundraising for food or essential items for Clients, leverage social distancing with volunteers to pack, then utilize your deliveries to get the items directly to Clients.
- **Expansion to support local United Ways/ 211s across a regional or statewide territory.** *Note: if your agency wishes to complete this type of expansion, you must notify UWW that you are considering this route and you must have sign-off from all agencies whose service area is impacted. There are additional programmatic and grant implications that must be followed.*